

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
May 12, 2016

Public Notice posted May 10, 2016, 4:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **12th** day of **May, 2016** at **5:30p.m.** in the Wilburton City Hall Council chambers, Mayor Stephen Brinlee presiding. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MING	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 14, 2016.

2. DISCUSS AND TAKE ACTION TO APPROVE APRIL 2016 CLAIMS FOR PAYMENT.

Councilman Littlejohn stated he noticed a large amount of dollars was spent on fire runs. What is fire run expense? City Clerk Blankenship stated currently have spent \$18,000 on fire runs; received invoices are for any purpose fireman leaves the station such as going to WFD meeting, attending vehicle accident, and fire responses. Mayor Brinlee added City is set up for reimbursement for accident runs; amounts received go to WFD, not to General Funds. He has increased the FY2016-17 WFD budget for the runs. He stated, "It is important for us to support our firemen."

3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL MAY 13 THROUGH JUNE 9, 2016.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF APRIL 14, 2016 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR APRIL 2016; AND APPROVE PAYMENT OF PAYROLLS FOR MAY 13 THRU JUNE 9, 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$2300.00 DONATIONS (ROYS & WILBURTON STATE BANK) FROM WFD EQUIPMENT FUND 01-19-4010 TO WFD GENERAL FUND 01-509-327. City Clerk Blankenship explained the donations were for wet suits to perform swift water rescue.

MOTION BY LITTLEJOHN, SECOND BY MING, TO APPROVE BUDGET ADJUSTMENT OF \$2300.00 DONATIONS (ROYS & WILBURTON STATE BANK) FROM WFD EQUIPMENT FUND (01-19-4010) TO WFD GENERAL FUND (01-509-327).

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE LEASE AGREEMENT BETWEEN THE CITY OF WILBURTON AND THE WILBURTON AREA MUSEUM GROUP OF USE OF THE PROPERTY LOCATED AT 208 NORTH CENTRAL. Mayor Brinlee introduced Ms. Leigh Baldwin as the spokeswoman for the Museum organization. Ms. Baldwin stated the organization name, "Wilburton Area Museum Group" was adopted as it is self explanatory; the museum is to represent development of the whole Wilburton area. She then reviewed the lease agreement line by line, listing recommendations and clarifying several statements. She asked if a copy of the abstract for the building is available as the history of that particular building is historical,

perfect for the museum. Mayor Brinlee stated it could be shared. She stated the intent is to work with the groups currently meeting in the building for as long as possible, but the size of some groups may require they find another meeting place. Mayor Brinlee stated the groups' agreement is for them to have a meeting place as long as the City is able to support it. Once a time line is determined, he will send a letter.

Additional security will be necessary once donations are received. City Attorney Brown discussed that current City insurance should cover both volunteers and museum items. Additionally, he stated the new organization's bylaws should be established, as well as minutes indicating elected positions with names, be available to enforce the agreement. The agreement is made with the City Council, not with current mayor, so changes in mayors will not affect standing or City support of museum.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO TABLE APPROVAL OF LEASE AGREEMENT BETWEEN CITY AND WILBURTON AREA MUSEUM GROUP UNTIL SUPPORTING DOCUMENTS ARE AVAILABLE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. DISCUSS AND TAKE ACTION TO APPROVE AGREEMENT WITH CRAWFORD & ASSOCIATES TO PERFORM SERVICES FROM JULY 1, 2016 THROUGH JUNE 30, 2017.

Mayor Brinlee stated this is the standard contract renewed each year. They have continued to do a good job with the audit as well as respond quickly when we have applicable questions.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE AGREEMENT WITH CRAWFORD & ASSOCIATES TO PERFORM SERVICES FROM JULY 1, 2016 THROUGH JUNE 30, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE AGREEMENT FOR \$9,840.00 FOR FY2016-17 WITH FEED THE NEED NUTRITION PROGRAM. Mayor Brinlee stated the City received this contract which almost doubles the cost from last year. Once approved, the City is locked into the stated amount. Since the contract does not begin until July 1, he would like to have time to negotiate a better rate, if possible.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO TABLE APPROVAL OF THE AGREEMENT UNTIL THE JUNE CITY COUNCIL MEETING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. NEW BUSINESS:
NONE

9. ADJOURN:

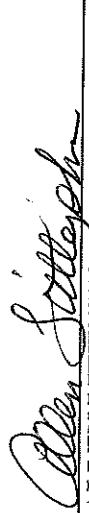
MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:05PM..

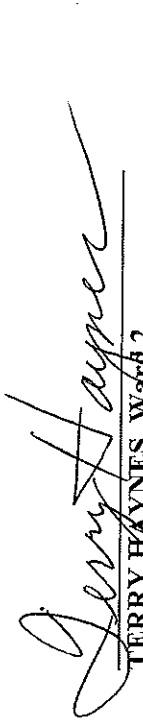
Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

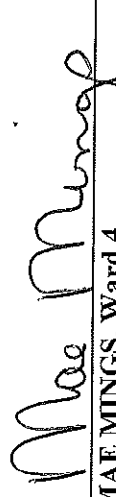

CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5